Protokoll Teamsitzung — Vorlage

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| Datum |  | Beginn |  | Ende |  |
| Teilnehmende |  |
| Ort |  |

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| Art | Thema | Inhalt | Zuständig | Termin/Wiedervorlage |
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Art: A = Aufgabe; I = Information; B = Beschluss; OP = offener Punkt Nächstes Meeting:

Ort: Protokollführer:in: